

***HAMILTON WEST OF CENTRAL FLORIDA HOA, INC.
WINTER HAVEN, FL***

ATTENTION HOMEOWNERS

Please find attached a copy of Request of Architectural Change. Please keep this with your records for future use. It must be filled out completely and submitted along with a copy of your plat or survey indicating the location and type of any improvements being requested for the Architectural Review Board's approval prior to any work being performed on your property.

You can be assured that the Board of Directors and/or the Architectural Committee will review your request for any change in the fastest way possible in order that you are not delayed with the start of your project. Please allow ample time for the committee to review your request.

Please review your copy of the Covenants and Restrictions prior to your request for architectural change. **Please do not start any work prior to approval by the Architectural Review Board.** This is important so that you will not be disappointed if it is found that your proposed change is inconsistent with the Covenants and Restrictions.

If you do not have a copy of the Covenants and Restrictions, please contact AIA Property Management at: 863-686-3700 or email them at: darlene@aiapropertymanagement.com, A copy can be mailed to you at \$.25 per page or emailed to at no cost.

The Board of Directors