



AIA PROPERTY MANAGEMENT, INC.

HOA POA COA

We Will make your Property Management A Breeze!!

2108 E. Edgewood Dr. F, Lakeland, FL 33803 Phone: (863)686-3700 Fax: (863) 683-7537

HOA QUESTIONNAIRE

1. What is the name of your HOA/POA/COA?
2. How many units?
3. What are your dues?
4. Are they monthly/quarterly/yearly?
5. Are you self-managed?
6. If no to questions 5, who is your current management company?
7. Do you have a reserve fund?
8. Who do you bank with?
9. Who is your insurance agent?
10. What is your major concern?
11. How are your collections?
12. Do you have foreclosures?
13. Do you have violations problems?
14. Do you have amenities?
15. If yes to questions 14, what are they?

SOME BASIC ANSWERS ABOUT US

1. We charge per lot/unit.
2. We have a minimum fee of \$400 per month.
3. We have 7 licensed CAM's on staff and 3 additional staff members.
4. Our office is state CAM licensed, bonded and insured.
5. We assigned one licensed CAM to each association we manage.
6. Our office is locally owned and operated and we are open year round.